

December 11, 2014

Westminster Chapel Constitution

**9972 Ball Ground Highway
Ball Ground, Georgia 30107**

Preamble

We, the members of the Westminster Chapel, a free and independent, congregationally governed body, believing in the Bible as the inspired and inerrant Word of God and accepting Jesus Christ as our divine Lord and Savior; in order to promote the work of the Church (universal), in the spirit of Christ and thus advance His Kingdom, do hereby adopt this constitution.

Statement of Faith

Westminster Chapel is an evangelical gathering of followers of Jesus Christ, redeemed by His sinless life and sacrificial death, who desire to worship the triune God as He has commanded, exalt the Lord Jesus Christ as the only Savior of mankind, and join Him in His ongoing work of drawing disciples to Himself from every nation, tribe, and tongue. Our core beliefs align with, and our foundation is built upon, the church established by Jesus Christ and on the doctrine of the Apostles as inspired by the Holy Spirit. ***Our core commitments are well summarized by the five great “Solas” of the Reformation, the Fundamentals of the Faith, and the celebration of the Sacraments, being informed by the ecumenical creeds and the Reformed and Protestant Confessions, as well.*** ^{1-See Footnote.} Our beliefs are explained in greater detail in Exhibit A.

Legal Description

Westminster Chapel Inc.

Statement of Purpose

This evangelical congregation exists for the sole purpose of glorifying God by the making of disciples – bringing people to a saving faith in Jesus Christ and teaching them how to grow in their walk with God and their fellow man. Our method to accomplish this statement of purpose is the implementation of God’s Word through:

1. Proclamation of God’s Word – to the nations in order to make disciples locally and to the ends of the earth (**Mark 16:15, Matt 28:18-20, Acts 1:8**).
2. Devotion to the body- through worship, fellowship, breaking of bread, prayers and the commitment to loving one another according to Christ’s great commandment (**Acts 2:42, John 13:34-35**).
3. ***Church Unity – to carry out our purpose as part of Christ’s body, it is imperative that all church members, all persons employed by Westminster Chapel in any capacity, or any who serve as volunteers maintain the unity of this church by agreeing to and abiding by all the tenets and beliefs contained in this document (Phil. 2:2, Col. 3:14).***
4. Teaching of God’s Word – for building up and strengthening of all believers (**Acts 2:42-47, II Tim. 3:16-17, Eph. 6:10, John 13:34-35, Matt 28:18-20**).

5. Evangelism – Reaching out to the lost, planting of churches, and the supporting of missionaries (**James 1:27, Matt. 25:31-46, Gal. 6:10, Matt 28:18-20**).

Organization

Our church is a self-governing, independent assembly of believers belonging to the body of Christ. We are a congregationally governed church served and overseen by officers (elders and deacons) nominated as those possessing the qualifications for the office in accordance with the Word of God and elected by the membership.

Membership

The membership of this congregation shall consist of believers in Jesus Christ, united through faith, repentance, confession, and baptism; or by the transfer of membership of Christians who have fulfilled the above requirements. Believers may be enrolled as a Member of the congregation with all rights and privileges of membership by professing a desire to become part of the life and ministry of Westminster Chapel, by acknowledging their personal acceptance of Jesus Christ as Lord and Savior and by affirming the foundational principles of “Our Beliefs” (Exhibit A), which will be affirmed before the congregation as a “Membership Pledge” (Exhibit B). ***Members of the Eldership and/or the Pastor will meet with those person(s) professing a desire to join Westminster Chapel to explain the beliefs of Westminster Chapel and dialogue with the person(s) to mutually affirm our new relationship.***

Associate Members are those persons who meet the requirements of membership listed above and are active participants with Westminster Chapel but who are not prepared due to personal reasons to transfer their membership from another body of believers or who are unable to join as Members through baptism or profession. Associate Members on the date hereof shall have many of the rights and privileges of a Member with the exception of not serving in the listed offices of the church and not being able to vote during Congregational Meetings. Associate Members may serve on committees, teach, and perform tasks supervised by a Member.

Members and Associate Members are deemed “partners” in the Gospel, united in Christ, sharing His sufferings, confident that He will complete the good work in us that He began until His return. (**Philippians 1:5, 2:1, 3:10**)

Termination of Membership

Membership shall be terminated in one of four ways:

1. Physical Death.
2. Resignation of Membership.
3. Absence. [When a Member habitually absents himself/herself from the life of Westminster Chapel, without valid reason, or due to relocation ceases to maintain contact with the Membership. Valid reasons: a student living away from home, a person deployed in the Armed Forces, a person living away from home due to employment requirements, etc. may and are encouraged to maintain their Membership in Westminster Chapel.]
4. Dismissal as a final step of church discipline.

Leadership

Section A: Officers (Ordained)

The officers of the Westminster Chapel shall be selected from the membership of the congregation. ***To be nominated, officer candidates will have to have been a member for at least one year at the point of taking office.*** Two offices will be selected:

- a) Elders
- b) Deacons

Officers (Non-ordained)

- a) Women of Westminster (hereafter referred to as WOW) (selected Council positions)
- b) Teacher

Section B: Leadership Scriptural Qualifications

Elders and Deacons shall be only those men who meet the Scriptural qualifications for each area of leadership. For Elders, see ***(1 Tim. 3:1-7, 1 Tim. 5: 17-22, Titus 1:5-9, 1 Peter 5:1-4, 1 Thess. 5:12-13)***; for Deacons, see ***(1 Tim. 3:8-13, Phil. 1:1)***. There may be as many Elders and Deacons as there are qualified individuals available, willing, and able to serve if selected and are required by the needs of the church.

An individual selected for any of the aforementioned areas of leadership shall (unless he or she resigns or ceases to be a member of this local congregation) serve a 3-year term of office. The offices are staggered so there is continuity of leadership. An individual may serve up to 6 years (if nominated by the congregation), consecutively in either office or a combination thereof but then step away for a season to last not less than 1 year. No person may serve as an Elder, Deacon, or officer of WOW unless he/she has been a member of Westminster Chapel for a minimum of 1-year. The Elders and Deacons will each choose a Chairman for their respective board. The Chairman will serve a one year term. Chairmen may stand for re-election.

The WOW Council has set their terms of office. Each office is chosen for a two year term. The WOW Council has staggered the initial terms in order to maintain continuity of leadership in future years. The WOW officers may at times change areas of service during their terms. No person may serve more than three years consecutively before taking a required one year sabbatical. For Women of Westminster, see ***(Rom 16:1-2, 2 Timothy 2:4-5)***,

The WOW Council will determine the required offices for their board and the terms and qualifications for the positions. The offices of Women's Ministry Coordinator, Treasurer, and Bible Studies Coordinator must be members of the church.

Responsibilities of Officers

Elders

1. The purpose of the Eldership is to ensure that God's purpose and goals are carried out in the life of this congregation. These goals are stated in God's Word, and defined in our statement of purpose.
2. The Elders shall shepherd and be responsible for the spiritual care and well-being of the members of the church, their families, and others who our Lord may bring to Westminster Chapel.
3. The Elders shall be responsible for the administration of the ministries of the church. Each Elder shall specifically participate in the administration of an individual ministry, assisted by a Deacon. If the size of the Officer's group is insufficient to oversee each ministry of the church, the Officers shall appoint Ministry Leaders as needed.
4. The Elders shall be responsible for ensuring that all ministry activities are constructive for the fulfilling of the church's mission (Statement of Purpose) and are consistent with Scriptural teaching and guidelines.
5. The Elders shall encourage by example and word the missionary, evangelistic, educational, worship, and stewardship responsibilities of the church.

Deacons

1. The Deacons shall assist the Elders in fulfilling the purpose and goals of the church. Their ministry will be functional in nature, as they are called to serve out of Christ's Church.
2. The Deacons shall be responsible for carrying out of functional tasks of the ministry of the church as assigned and guided by the Eldership. Assigned duties shall be carried out within the ministry structure of the church, under the guidance of an Elder or ministry leader. Each Deacon is to be actively involved in an area of ministry within the church.
3. It shall also be the purpose of each Deacon to actively encourage participation of the members of the church in the various ministry tasks assigned.

Women of Westminster

1. The Women of Westminster (WOW) shall assist the Elders and Deacons in fulfilling the purpose and goals of the church.
2. It shall also be the purpose of WOW to actively encourage participation, training, and Biblical studies by the women of the church and the community.
3. WOW shall elect their own officers from Members of the church and set their own agenda. WOW will report to the Officer's group through an assigned Elder. The WOW Officer's will not participate in the meeting of the Elders and Deacons unless invited to discuss a particular topic. The Elders and Deacons may only attend a WOW meeting upon invite or to discuss a topic that has been placed on the WOW agenda.

Teachers

1. The teachers of all genders and age groups will report to the Elder responsible for the Education Ministry of WC unless the Elder designates another responsible person.
2. Teachers will be selected based upon their dedication to the Gospel of our Lord Jesus Christ and their desire to share the Good News.
3. It shall also be the purpose of WC to actively encourage participation, training, and Biblical studies by all those who wish to teach.
4. The Elder will be responsible to ensure that all teachers are grounded in sound doctrine, align their content with “Our Beliefs” in Exhibit A, and are fully capable of dividing the Word.
5. Teachers will be selected from the active membership of Westminster Chapel. The responsible Elder also may use guest teachers when available to edify the body.

Ministries

Section A: Ministries of the Church

The ministries of Westminster Chapel shall be established as deemed necessary by the Eldership and the congregation in seeking to fulfill the statement of purpose of the church. The ministry areas will be assigned to an Elder and assisting Deacon. The Deacon will chair the primary committee in his area of responsibility.

Section B: General Ministry Leadership Structure

1. Each area of ministry within the church shall be under the oversight of the Eldership, either with the Elder’s assigned Deacon directly overseeing the ministry or by a ministry leader appointed by the ministry area Elder and Deacon. The ministry leader will be accountable to the Elders through the monthly ministry leaders meetings. It shall be the function of the Elders/ Deacons/ ministry leaders to establish coordinated goals and objectives consistent with the accomplishment of the church’s statement of purpose. It will be the responsibility of each Elder/ Deacon/ ministry leader to communicate their goals and objectives to the functioning committees within their area of responsibility.
2. Other individuals will be raised up to work in the areas of ministry of the church. Every member of the church as a Spirit filled and gifted believer should be encouraged to participate in the area of ministry where they can serve God according to His purpose.

Pastors

The Senior Pastor of Westminster Chapel shall focus on the Ministry of God’s Word and prayer upheld by the power of the Holy Spirit setting an example in humility and service. See **(Acts 6:4, 2 Cor. 6:3-10, Eph. 4:11, 1 Peter 4:11)**. The Senior Pastor of the church shall be seen as a member of the Eldership of the church. He shall participate in all matters of business conducted by the Eldership except areas pertaining to personal salary or compensation. Other pastors shall be seen as ex-officio members of the Eldership. (Ex-officio members may neither “motion”, second, nor vote in church meetings.)

Calling a Pastor

Section A: Search Committee

The Eldership shall form a search committee for Senior Pastor, Associate Pastor, or Assistant Pastor, which shall be made up of an Elder, a Deacon, an officer of WOW and two members of the congregation. The search committee shall be responsible for screening all prospective pastors. They will present those men whom they deem most qualified to the Eldership. The Elders shall present the best-qualified candidate to the congregation. A called congregational meeting shall be held within a two week period or sooner, for the purpose of accepting the pastor. A 3/4 vote (75%) of the members present will be needed to call the pastor. It will be the policy of this congregation to consider only one prospective pastor at a time. Notification of acceptance or rejection must be given to the prospective pastor within a reasonable period of time following his appearance before the congregation.

Section B: Length of Service

A pastor shall be called by the congregation to serve for an indefinite period of time. This relationship may be terminated at any time by either party in writing per each negotiated agreement between Westminster Chapel and the Pastor. The time between the notice and termination may be modified by mutual agreement. Any dismissal of a pastor must be approved by 66 2/3% of the membership present and voting.

Section C: Contractual Relationship

All contractual relationships between each Pastor and Westminster Chapel; including such things as job duties, salary, vacations, convention, and other absences, shall be arranged and approved by the Eldership. They shall be set out in written statement for the church records and a copy given to the Pastor. The Pastor's contract shall be reviewed annually by the Eldership. Any behavior in breach of the agreement will be included in the pastor's contract. Failure to perform job duties will be considered in breach. Discipline will be progressive per the paragraph "Church Discipline" of this document.

Selection of Leaders

Section A: Nomination Committee Formation and Duties

The Nomination Committee will be made up of the Eldership of Westminster Chapel. Deacons and members of the WOW board **will** be asked to participate during the review process.

Notice shall be given to inform the congregation of the opportunity to tender their nominations in writing to an Elder or Deacon. The nomination period will be open for two weeks. Upon receipt of a group of names, the Elders shall call a meeting for the purpose of tallying and reviewing the ballots. In reviewing, it shall be the Eldership's purpose to review the qualifications for the area of leadership in question as found in Scripture as well as appropriate sections of the Constitution of the church. After devoting much time to prayer, the Eldership shall place the nominations before the congregation for approval. It is essential that the Eldership act in complete confidentiality. All nominees approved by the Eldership shall be approached to confirm their willingness to serve. Names of nominees who accept ministries shall be placed before the congregation for their prayerful consideration at least two weeks before the 2nd semi-annual congregational meeting. This will be a simple up or down vote to accept the slate of officers chosen by the Eldership.

Section B: Balloting

To be selected, a nominee must receive a minimum of 66-2/3% affirmative vote of the eligible members present and voting.

Section C: Other Leadership Selections

In between annual selection of leaders, the Eldership may initiate consideration of additional leaders as required to strengthen areas of ministry or fill vacancies. Names of nominees so identified shall be placed before the congregation for their consideration and endorsement. To be selected, a nominee must receive a minimum of 66-2/3% affirmative vote of the eligible members present and voting at a special congregational meeting.

Voting

Only members of the church that are 16 years old or older are entitled to vote at any congregational meeting.

Ordination/Installation

It shall be within the power of this congregation to exercise the New Testament right of ordination of evangelists (preachers) and missionaries, and the installation of Elders, Deacons, and affirmation of the officers of WOW.

Church Year

The church fiscal year shall be in accordance with the calendar year from January 1st to December 31st.

Meetings

Section A: Congregational Meetings

1. **Semi-annual** meetings will be held to receive reports from the departments of the church.
2. The **2nd semi-annual** meeting will include the congregational vote for new officers as presented by the Eldership.
3. Special business meetings of the church shall be held upon the call of the chairman of the Eldership, upon majority vote of the Eldership, or upon petition to the Eldership by at least one-third (1/3) of the active members of the congregation.
4. Notice of all regular and special business meetings of the congregation shall be given at least one-week in advance of the meeting at a regular Lord's Day service of the church, and by publication in the church newsletter.
5. A quorum is required for all meetings of the congregation or Officer's meeting. 25% of the Membership, office, or committee is required for a formal binding vote.

Section B: Monthly Officers' Meetings

On a designated day of each month, there shall be a meeting of the Officers to review Ministry Areas and to conduct the business of the church. Attendance is considered mandatory for all Officers (Elders and Deacons), to conduct the business of the church. Occasional absence due to scheduling conflicts is normal. Excessive absence may be grounds for the person(s) to consider their ability to serve. Meeting minutes will be recorded and retained for future reference.

Section C: Elders' Meetings

The Eldership shall meet monthly for the consideration of shepherding concerns and prayer. The Elders shall also meet as necessary to conduct other matters of business. Meeting minutes will be recorded and retained for future reference.

Section D: Committee Meetings

Monthly, or as required, each Elder and/or Deacon shall meet with the committee members and key leaders of areas within his/her ministry for status and planning. On-going evaluation should be undertaken to ensure that each aspect of ministry is accomplishing goals and objectives of the ministry. Each committee shall appoint a person to record minutes which will be submitted to the Eldership for retention and future reference.

Church Discipline

Church discipline is a redemptive and restorative process intended to effect a return to Biblical standards of conduct and doctrine in a Member who errs (**Galatians 6:1**), to maintain purity in the local church (**1 Corinthians 5:6**), and to deter sin (**1 Timothy 5:20**).

Any Member who teaches or insists on holding false doctrine and persistently conducts himself or herself in a manner inconsistent with Biblical teachings, or who persists in disturbing the unity or peace of the church shall be dealt with according to **Matthew 18:15-18**.

Property and Assets

The church shall have the power to receive, either by gift or purchase, and so hold such real, personal, or mixed property as is authorized by the laws of the State of Georgia and is deemed necessary for the functioning of the church, and shall have the power to dispose of such property by mortgage, bill of sale, deed, or otherwise. All property shall be held in the name of the church.

In case of division of Westminster Chapel caused by conflict, all property and assets of the church shall pass to that segment of the church membership which abides by this Constitution for use in the church or in a successor organization that qualifies as a church under the State of Georgia. In no event shall any church property and assets pass, absent receipt by the Church of full and adequate consideration therefore, to a member individually. Any part of the property and assets taken from the Church after a division, and not moved to a successor, shall be disposed of per the following paragraph.

In case of dissolution of Westminster Chapel, the property and assets shall be sold, either through private or public sale. From the proceeds, firstly all current and long term obligations of the church shall be paid. Secondly, all remaining funds shall be diverted to one or more Christian organizations as the Membership shall determine. The church will be considered dissolved if so decided by vote of the Membership. (66 2/3% of membership present and voting)

No real property (valued at \$1,000 or more), shall be purchased or disposed of without approval of the Membership. (66 2/3% vote of membership present and voting) The Officer's must approve all real property purchased or disposed of with a value of \$100 but less than \$1,000. Items for general expenses (approved in the budget process), and special gifts are excluded.

Use of Church Facilities

The primary use of Westminster Chapel facilities will be for our members to engage in Christian worship and fellowship. Members, associate members and regular attendees may use church facilities at times other than our regular meetings, to include meetings of the various ministries, so long as they abide by our Facility Use Policy (see Exhibit E).

Church Records

No member shall have the right to inspect the church records as to (1) the disciplining of any Member, (2) the hiring or firing of any employee and any employment contracts, (3) the need or problems of any Member or employee, (4) the financial contributions of any Member, or (5) any other records which the Eldership may determine to be in the best interests of the Church to keep confidential.

Indemnification

Westminster Chapel will indemnify and hold harmless any and all Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions for any expenses actually and necessarily incurred in connection with any action, suit, or proceeding against said Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions. This indemnification shall include costs for attorney fees. This

indemnification shall occur as the expenses are incurred and in advance of the final disposition of the action, suit, or proceeding, on receipt of the Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions promise: (1) to repay the amount advanced if proved by clear and convincing evidence in court that the Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions conduct involved a deliberate intent to injure the church's best interests, (2) to reasonably cooperate with the church in connection with the action, suit, or proceeding.

This indemnification shall be available to any Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff position which is made or thereafter to be made a part to any action, suit, or proceeding because of the person's relationship with the church. Persons who are Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions at the time of being made a party, or threatened with being made a party to any action, suit, or proceeding, or were Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff positions shall be allowed indemnification. Indemnification will also be available in criminal actions only if it is found that the Officers (Elders, Deacons, and Women of Westminster), Directors, Pastors, and any appointed staff position had no reasonable cause to believe that the subject acts were unlawful.

Amendments

This Constitution may be amended at any Annual or Special Meeting of the Members by affirmative vote of 66 2/3% of the Members of Westminster Chapel, provided, however, that the Constitution at no time shall contain any provision in violation with State of Georgia law, save where that law conflicts with clear Biblical doctrine.

Amendment of 11/15/15...

The following paragraphs are added**:

- 1) Item #3 regarding Church Unity under "Statement of Purpose," page 1
- 2) "Use of Church Facilities" on page 9
- 3) "**A Further Statement on the Church as Christ's Bride;" page 12, Exhibit A
- 4) Exhibit E, "Westminster Chapel Facilities Use Policy," page 21

The following paragraphs are revised** to highlight Christ's dual nature, to resolve conflicting statements, or for simplification/clarity:

- 1) "Statement of Faith," page 1
- 2) "Organization," page 2
- 3) "Membership," page 2
- 4) "Leadership", sections A & B, page 3
- 5) "Congregational Meetings," page 8
- 6) "Christ Alone," page 11, Exhibit A
- 7) "Sacraments" and "Baptism," page 12
- 8) "Fundamentals of Faith," page 13

** (Additional and revised text is bold/italic for review purposes)

1 Westminster Confession of Faith, The Second London Baptist Confession of 1689, Three Forms of Unity, the Nicene Creed, and the Apostles' Creed etc.

Exhibit A

Our Beliefs

“Christ Alone”

We believe that Jesus Christ is the only begotten Son of God, who came to earth *in the flesh (Jn. 1:1, 14)* to live a sinless life and die a substitutionary death on behalf of God’s people. We believe that He rose from the grave on the third day and ascended to the right hand of God the Father, where He presently reigns over all things and is the Advocate for His redeemed flock. We believe He will come again in glory to judge all men *and to transform believers into His glorious image to take their place as His eternal bride.** It is our fervent desire that Christ should be exalted in all that we do as a church and especially in our worship. To this end, Christ is praised in our worship in prayer, song, and confession, and the preaching of the Bible reveals how all of Scripture teaches us about Him (Luke 24:27, 44).

“Grace Alone”

We believe all men are born with sinful natures and therefore commit actual sins, which is rebellion against the just rule of God. Therefore, every man deserves God’s wrath. We have no hope except in God’s sovereign mercy. We are saved only because God graciously decided to bring us to Himself. Because God has made this truth known to us through His Word, the Bible, we spend time in our worship confessing our sins, receiving God’s assurance of pardon, and exalting Him for the great salvation He has bestowed upon us through Christ.

“Faith Alone”

We believe salvation occurs by faith in the sinless life and substitutionary death of Jesus Christ. The Scriptures say we are naturally “dead in our trespasses and sins” (Eph. 2:1). Therefore, we are unable to save ourselves or contribute to our salvation in any way. In His mercy, God regenerates our hearts and gives us the gift of faith (Eph. 2:8), by which we believe on Christ. We rejoice to hear the gospel of Jesus Christ proclaimed, and we employ the ordinary means of grace—reading and study of the Bible, prayer, fellowship, and worship, with special emphasis on the preaching of the Word and the celebration of the sacraments—that our faith might be strengthened.

“Scripture Alone”

We regard the Bible as the written Word of God, inspired by the Holy Spirit and infallible in the original manuscripts. The Bible is our only rule of faith and life. It is our sole authority as to what we are to believe in regard to the true faith and how we are to live. Because we trust the Bible in this way, it finds extensive use in our congregational life. We read it and confess it in our worship services. It is preached from the pulpit. It is taught in weekly Sunday school classes and Bible studies. We read, study, and memorize it on our own. We teach it to our children. In all these ways, we strive together to learn the truths of God’s Word and the Christian faith, so that we might understand what God would have us believe and do and so that we might be continually reformed by its teaching.

“For the Glory of God Alone”

We proclaim the triune God of the Bible, Father, Son, and Holy Spirit, and we believe that all that God has done, is doing, and will do in history is for His glory. We believe that we are called to glorify Him by worshipping Him and by joyfully submitting to His righteous rule in faith and obedience.

***A Further Statement on the Church as Christ's Bride**

We believe the relationship between Christ and His Church is modeled, in scripture (Eph. 5:22-32), by the marriage of one man (the husband) to one woman (the wife); Christ being the husband and the Church being the wife. We believe the sacredness of this union between Christ and His Church is impugned when unbiblical marriages, rejection of biblical gender roles, and immoral sexual behavior are accepted by the Church. Scripture defines marriage as the uniting of one man and one woman in a single, exclusive union (Gen. 2:18-25). Likewise, scripture declares the exclusivity of the Church's relationship with Christ (Eph. 1:22-23). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4) and, further, we believe that God has declared that intimate sexual activity may not be engaged in outside of a marriage between a man and a woman. This monogamous union of husband and wife pictures Jesus' fidelity to His Church and the Church's obligation to remain loyal to Christ. We believe that in order to preserve the function and integrity of Westminster Chapel as part of Christ's bride, and to provide a biblical role model to our members and the community, it is vital that all Westminster Chapel members, employees and volunteers agree to and abide by this Statement.

Sacraments

A sacrament is a covenant sign. The Lord Jesus Christ as mediator of the new covenant and head of his Church appointed two new covenant sacraments to be practiced within his Church: Baptism (Matt. 28:19) and the Lord's Supper (Matt. 26:26-28).

Baptism

We believe baptism as instituted by Christ's command and modeled in the New Testament is a necessary part of Christian discipleship. Baptism is a sign (***though not a means***) of regeneration as well as a distinguishing mark setting the ***candidate*** apart from the world and aligning him/her with the Church. ***Both paedobaptism (infant baptism) and credobaptism (believer's baptism) are recognized by Westminster Chapel. The Pastor and shepherding elder(s) will interview candidates and/or their believing parents to ascertain their readiness for this important step in discipleship.***

The outward element to be used in this sacrament is water; the mode is optional, but the recipient is to be baptized in the name of the Father, and of the Son, and of the Holy Spirit.

The mode is optional as long as the fundamental idea of purification finds expression in the rite.

The Lord's Supper

We believe that Jesus instituted the Lord's Supper at the Passover meal, as testified in the Gospels. Jesus set apart bread and wine as the symbols of His body and blood that would be offered on the Cross. Jesus' instruction to the Church is that we are to continue partaking of the Lord's Supper in remembrance of His death as payment once and for all for the sins of those given Him by the Father until He comes again.

The Fundamentals of the Faith:

The Inspiration and Authority of the Scripture

The Deity of Jesus Christ

His Virgin Birth (***Incarnation***) and Miracles

Christ's Blood Atonement for Sin

Christ's Bodily Resurrection

Christ's Personal Return

In addition, Westminster Chapel places a high priority on the following:

Worshipping

We believe that man's chief purpose is to glorify God. Therefore, our Sunday morning worship service is the high point of our week. It is the time when we come together to exalt our triune God in song, prayer, preaching, and the sacraments, and to fellowship with Him. Our worship is simple and traditional, with expository preaching, classical psalmody, praise songs, hymnody, and the weekly observance of the Lord's Supper.

Confessing

We are a confessional church, holding to the doctrines of the Christian faith as expressed in the great creeds of the church, such as the Apostles' Creed and the Nicene Creed.

Praying

We actively join together to bring our praises and petitions to our God in Sunday morning worship, in our homes, and in any gatherings of members that occur.

Fellowshipping

We delight to spend significant time together so that we might actively encourage one another in the Lord.

Welcoming

We warmly welcome all who are trusting in Jesus Christ or are sincerely seeking to know Him to visit with us for fellowship and worship any Sunday morning.

Sharing the faith

Believing that we are called to make disciples for Jesus Christ (Matt. 28:19), we actively seek to share the gospel of Jesus Christ in our neighborhoods, workplaces, and circles of friendship, and we routinely invite friends and loved ones to be a part of our worship.

Nurturing the faithful

Instruction in the Word of God is a high priority for Westminster Chapel. We offer Sunday school classes for children and adults, and Bible studies during the week, that we might grow in the grace and knowledge of our Lord Jesus Christ.

Spreading the Word

We are dedicated to the support of missions in our local community, surrounding region, country, and throughout the world with a tithe of our annual church revenue.

Exhibit B

Membership Pledge

I believe with all my heart that Jesus Christ is the Son of God (Acts 8:37), and embrace Christ's promise: *"Truly, truly, I say to you, he who believes in Me has everlasting life"* (John 6:47). Repenting of my sin and trusting in Him alone for salvation, I commit to be a faithful disciple of Jesus Christ, as He said: *"If anyone desires to come after Me, let him deny himself, and take up his cross, and follow Me"* (Matthew 16:24). As a member of Christ's Church, I pledge to be faithful to the word and worship of God, to participate in the fellowship and prayers of His people, to serve Him with my spiritual gifts, as well as my time, talents, and finances as the Lord so enables me, and to witness through my words and example (Acts 2:42-47). I have read and agree to keep the harmony of the church through my beliefs and support of "Our Beliefs" and the Fundamentals of the Faith as essentials in our walk with Christ. By the grace of God and the filling of His Holy Spirit, I will obey Christ's great commandment, *"That you love one another as I have loved you"* (John 13:34).

Exhibit C

History of Westminster Chapel

WESTMINSTER CHAPEL HISTORY

12-22-11	Trinity Presbyterian Church meeting – fellowship & food, Pastor Alan Lutz devotional and Christmas carols Attendance 39
12-30-11	Pizza at Lutz's Attendance 15
1-4-12	Ball Ground Community Center informational meeting w/devotional & prayer Attendance 23
1-5-12	Pastor Alan Lutz – Haiti trip
1-7-12	Soup and chili at Kirk & Kimberley Harris' home w/devotional & prayer Attendance 12 adults & 3 children
1-10-12	Westminster Chapel Incorporated in State of Georgia
1-15-12	Steering Committee Steve Achin, Bill Eubanks, Dick Helm, Mike Jenkins, Andy Copassaki
1-15-12	First Worship Service at Ball Ground Community Center – “Three Amens to Christ” – Pastor Alan Lutz Attendance 39 adults, 8 children (Achin/Eubanks painted stage, stained pulpit, built entry)
1-20-13	Purchased 50 chairs from Belnick
1-22-12	First worship service at United Community Bank Building, 180 Howell Bridge Rd., Ball Ground, Alan Lutz “The Promises of God” Attendance 32
1-29-12	New keyboard
2-12	First birthday/anniversary celebration with cake
2-5-12	First Sunday School led by Dick Helm & assisted by Andrea Helm
2-26-12	Congregational meeting to call Alan Lutz as pastor of Westminster Chapel with a desired effective date of 4-1-12; vote was unanimous
2-26-12	Church luncheons began (crock pots; no stove/refrigerator)
3-21-12	Men's Bible study began on Weds. evenings– 1 Timothy – Pastor Alan Lutz
3-22-12	Ladies Bible study began on Thurs. evenings – Job – <u> Holding on to Hope </u> by Nancy Guthrie
4-1-12	Call Letter to Alan Lutz (executed)
4-5-12	Maundy Thursday Service
4-21, 22-12	Denfeld Barbecue and Professor Alan Strange
4-29-12	National Day of Prayer Service in Canton – music led by Pastor Alan Lutz and Barbara Jenkins on keyboard
5-19, 20-12	Ball Ground Heritage Days – booth - \$355
4-28-12	Church hike – Pine Log Creek led by Pastor Alan Lutz
6-9-12	Abigail Lutz Graduation Party
6-12	New church brochures (John Kazanchy)
6-12	New air conditioner at modular unit (Steve Achin/Dean Denfeld installed)
7-12	Muffley's offered to loan organ to church
7-1-12	Congregational meeting
7-8-12	First evening fellowship at the Lutz's
7-21-12	First work day at new location (9972 Ball Ground Hwy)
7-29-12	First worship service at 9972 Ball Ground Hwy location, Chuck Emerson preaching
8-26-12	Congregational meeting – Steering Committee report, nomination of

	officers, formation of church roll
9-1-12	Received Minolta copier from Awnex as a donation
9-2-12	Remodeling, decorating finished (painting/nursery/kitchen/pocket doors/grounds)
9-6-12	Ladies Bible study on "Lord I Want to Know You" morning and evening
9-7-12	Gigi Gubernath made cards and stationery for the church
9-9-12	Congregational meeting, dedication of new building, recognition of charter members and honoring of founders and laborers of new church (Scott & Shaun McAliley bagpipes & singing; Dan English wrote "Dedication Song"; Steve Achin built tables for food) Attendance 84
9-28-12	Memorial service for the death of Don Metro's brother, Robert Metro, & luncheon
10-12	New large sign outside and stain glass overlays on windows
10-7-12	Steering Committee recommended a slate of officers to the congregation based on the number of nominations, which Pastor Alan communicates 10-7-12. Congregational meeting to be held 10-14-12 to vote on slate of officers. One must be a member to vote, but can sign the membership pledge.
10-9-12	Men's morning Bible study began to meet at Carriage House in Jasper
10-14-12	Congregational meeting for election of church officers. The Steering Committee presented a slate of elders and deacons; there will be a vote 10-14-12. The vote won't be on individual men, but on the entire slate of officers. Standing for elder are Greg Bailey, Jeff Duncan, Fred Fisher & Brian Ruholt. Coach Dick Helm is presented as elder emeritus. Deacons standing are Dan English, John Kazanchy, Scott McAliley and Ron Muffley.
10-20-12	Chili supper, mini-concert by Charles Lutz & message by Professor Alan Strange
10-24-12	Prayer for the nation – "Heal our Land"
10-28-12	Mail boxes for congregation
11-8-12-12	First mission trip to Haiti – Duncan's (Jeff, Holly, Anderson), Lutz's (Alan & Cheryl), Scott McAliley, Enzo Silva
12-12	Participated in Operation Christmas Child shoe boxes – Kimberley Harris
12-7-12	First White Elephant Party
12-9-12	Brazilian barbecue at Silva's
12-16-12	First Christmas concert, "The Word Was Made Flesh and Dwelt Among Us"
12-24-12	First Christmas Eve candlelight service
12-30-12	Open House at the Lutz's
1-13	Officer's retreat at Lillie's cabin
1-19-13	Souper Supper at Kazanchy's
2-14-13	New ladies Bible study – "Lord is it Warfare? Teach Me to Stand" by Kay Arthur
3-11-18-13	Pastor Alan Dominican Republic / Haiti trip
3-24-13	Easter Cantata
3-29-13	Good Friday Service, "Lamb of Glory"
4-20-13	Bridal shower for Lydia Bailey
4-21-13	Sacrament of Baptism: Covenant children Evie & Elias Silva
5-4-13	Community Wide Ladies Tea to benefit North Ga. Pregnancy Center
5-18-13	Ball Ground Heritage Days
5-26-13	Congregational meeting – vote for Bill Eubanks as elder to fill slot vacated by Greg Bailey (vote was yes)
6-2-13	Bill Eubanks ordained as elder
6-2-13	Pass the Cap to Honor high school graduates Ava Duncan and Ian Witherspoon
6-2-13	Greg and Kathy Bailey last Sunday

6-6-13	Ladies Summer Bible Study "Understanding Your Spiritual Gifts"
6-9-13	Directories (Rachael Witherspoon)
6-29-13	Charles Lutz and Pam Wade marriage at the church
7-7-13	Reception of new members Mark & Kay Lott, Lex & Wilma Barker, Rob & Kim Hansen
8-10-13	Ladies attended Kay Arthur Conference in Atlanta
8-11-13	Ava Duncan Going Away Party (to school)
8-18-13	Book Club facilitated by Kirk Stackhouse
8-19-26-13	Haiti trip – Pastor Alan
8-25-13	New church website (Dan English)
8-25-13	Barbecue and fun day at Midge Hallenbeck's
9-1-13	Box tops collection for Ball Ground Elementary School
9-5-13	Ladies Bible studies being on James by Kay Arthur
9-12-13 (?)	Prayer (early morning) began
9-27-28-13	First Women's Retreat at Best Western Mountain Villa in Canton led by Cheryl Lutz " Securely Held: My Journey to Spiritual Victory"
10-20-13	Deacons and wives – luncheon at Lutz's
11-15-13	Creation Museum trip – Eubanks and Harris
11-13	House of Hope – collection of food
12-7-13	White Elephant Party
12-20-13	Westminster Chapel Christmas Music Program, "A Savior Who is Christ the Lord"
12-22-13	First Children's Christmas Play
12-24-13	Christmas Eve Candlelight Worship Service
1-17-18-2014	Second Officers' Retreat
1-19-14	Ordination of Mike Jenkins as a Deacon in slot vacated by Scott McAliley (rotated off)

Guest Pastors

Jean Paul
Charles Lutz
Joe York
Anselmo Repolles
Chuck Emerson
Tom Randall
Professor Alan Strange
Tom Randall
Bart Sims

Movies

The Secrets of Jonathan Sperry 3/9/12
Greatest Story Ever Told
A Man Called Peter
Narnia, Voyage of Dawn Treader
David
Alvin and the Chipmunks Shipwrecked

Amazing Grace
Dolphin Tale
Christmas Shoes
Up
Captain America
Gifted Hands
Gospel of John
Second Hand Lions
Despicable Me
Time Changer
The Nativity Story
The Man from Snowy River
The Croods
Esther

Exhibit D

Westminster Chapel Ordination Vows

(Approved by the Officers 1-17-14)

1. Do you affirm that you are sincerely trusting in the sinless life and sacrificial death of Jesus Christ alone for salvation, from the just penalty for your sin, and that you are striving to live by His grace and the power of the Holy Spirit in accordance with His two great commandments?
2. Do you believe the Scriptures of the Old and New Testaments, as originally given, to be the inspired and inerrant Word of God, the only infallible rule of faith and practice, to which nothing is to be added and from which nothing is to be taken away at any time or upon any pretext?
3. Are you firmly committed to the essentials of the Gospel as summarized by the Solas of the Protestant Reformation and the fundamentals of the faith outlined in our church's Constitution?
4. Do you promise that you will strive to adorn the Gospel of our Lord Jesus Christ in all spheres of your life – home, church, work, and community – in order to set an example of godly living before the church and the world?
5. Do you promise, in all humility, to seek to promote the unity, peace, purity, and spiritual prosperity of the officers and members of Westminster Chapel as we submit to one another in the fear of God?
6. Do you accept the office of shepherding elder (or deacon) of Westminster Chapel and promise faithfully, in reliance upon the grace of God, to exhibit the character of a church officer as taught in the Apostle Paul's letters to Timothy and Titus, always seeking the mind of Christ, and spending yourself in His service to the people of God?

Exhibit E

Westminster Chapel Facilities Use Policy

To reserve a portion or all of the building, you must be a Member, Associate Member or considered a “regular attendee.” An authorized person who has signed for the door code must open and close the building for reasons of security. (Regular attendee: a person well known in the congregation who has yet to join in membership or associate membership).

Anyone desiring to use any portion or all of the building for another function should contact the administrator of the calendar to determine if the dates and times are available. If the desired time is available, it may be reserved for the function. Reservations will be honored on a first request basis. All events will be recorded on the church calendar as posted to the website. Copies of the calendar are also posted to the bulletin board near the mail boxes. Any changes must be brought to the attention of the calendar administrator to prevent conflicts in events.

The church may be used for any function that does not violate any provision listed below:

- No alcohol may be consumed on the premises.**
- No event may be based on non-Christian philosophies or religions.**
- No church musical instruments may be used unless you receive special permission from Barb Jenkins (keyboard and/or piano), or Patty Muffley (organ).**
- Westminster Chapel reserves the right to decline for any reason including too large of group. We wish to be good neighbors and good citizens of Ball Ground. All events should honor the reputation of Westminster Chapel as a community church edifying Jesus Christ.**

Parking is permitted in the spaces north of the building and the first 3 spaces south of the building towards the Subway restaurant. All other spaces south of the church are leased by Subway. Please also remember to not park in front of the church.

All supplies must be provided by the event host; i.e. plates, cups, utensils, food, drink, etc.

Upon completion of your event, you must restore the building’s tables and chairs to their original positions; remove any debris by sweeping the floors, and removing all trash from the building. All tables must be wiped clean as well any surfaces of the church stoves or ovens. Do not leave any materials, goods, or food in the building. Westminster Chapel reserves the right to remove and dispose of any items left in the building. You will be responsible for all damages.

Responsible Party	Date	WC Officer	Date
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